

WAVLI BOARD MEETING MINUTES

Monday, October 23, 2017

Douglas College, New Westminster, Room N1231

6.30 p.m. – 8.30 p.m.

Attendees: Tyler Churchman, Suzie Giroux, Sara MacFayden, Melanie Valencia, Shelley Williams, Sarah Zelitt

Students: Lori Archer, Joey Baumgartel, Joy Emerson, Samara Ferguson, Barrington Harrison, Sam Hnatiuk, Tonya Ho, Alexis Laskowski, Monica Lee, Sandra Saoumaa, Catherine Tekavec

Non-member: Amar Mangat

Regrets: Mary Butterfield, Brenda Carmichael, Roanne Greiff, Sarah Williams, Silas Wood, Sara MacFayden

1. CALL TO ORDER

Time: 6:35

2. APPROVAL OF THE AGENDA

Moved: Shelley Williams

Second: Sara MacFayden

Motion: CARRIED

3. HOUSEKEEPING

Motion to limit discussions to 10 minutes

Moved: Sara MacFayden

Second: Shelley Williams

Motion: CARRIED

Melanie Valencia will keep time.

4. APPROVAL OF SEPTEMBER 2017 MINUTES

Moved: Sara MacFayden

Second: Shelley Williams

Motion: CARRIED

5. DIRECTOR REPORTS

5.1. President – Report attached

5.2. Vice President - Report attached

5.3. Secretary – Report attached

5.4. Treasurer – Report attached

5.5. Member-at-Large – Report attached

6. COMMITTEE AND EX OFFICIO REPORTS

- 6.1.** Past President – No report
- 6.2.** Membership – No report
- 6.3.** Professional Development – Report attached
- 6.4.** Professional Standards – Report attached
- 6.5.** Public Relations – Report attached
- 6.6.** Technology Committee – Report attached
- 6.7.** Douglas College Student Representative – Report attached

Motion to accept reports

Moved: Shelley Williams
Second: Sara MacFayden
Motion: CARRIED

Motion to open Old Business

Moved: Sara MacFayden
Second: Shelley Williams
Motion: CARRIED

7. OLD BUSINESS

7.1 ACTION ITEM: Secretary will develop policy for online viewers contributing to meetings. **COMPLETED**

7.2 ACTION ITEM: Public Relations Committee and Technology Committee will start researching logistics in advertising WAVLI's PSA on television and will report back to the board at the next meeting. **IN PROGRESS**

7.3 ACTION ITEM: Public Relations Committee and Technology Committee will begin contacting various local Deaf and interpreter community organizations to let them know of WAVLI's PSA. **IN PROGRESS**

7.4 ACTION ITEM: The President will email the membership to notify them of the approval of the new WAVLI Code of Ethics. **COMPLETED**

7.5 ACTION ITEM: The President will request that WAVLI lawyer George Bryce make a final draft of the WAVLI Code of Ethics for posting on the WAVLI website. **COMPLETED**

7.6 ACTION ITEM: The Vice President will send the Public Relations chair the Board's opinions of the promotional materials. **COMPLETED**

7.7 ACTION ITEM: Professional Standards committee will work on update to the Complaints and Discipline Policy and Procedures section of the WAVLI website and advise the Board of their progress at next Board meeting for eventual board approval before uploading. **IN PROGRESS**

7.8 ACTION ITEM: The President will investigate which bylaw or complaint process WAVLI is using to address complaints from the public/membership/eTyler Churchman. and report back to the Board. **COMPLETED**

7.9 ACTION ITEM: The President will email the Professional Development chair with the contents of the Board's discussion and CC the Board. **COMPLETED**

Motion to close Old Business

Moved: Sara MacFayden
Second: Shelley Williams
Motion: CARRIED

Motion to open New Business

Moved: Shelley Williams
Second: Sara MacFayden
Motion: CARRIED

8. NEW BUSINESS

8.1 Philosophy on interpreter provision

Tyler Churchman

The President brought forward a discussion of how WAVLI should make Interpreter bookings. The options being to book interpreters only when a Deaf attendee is confirmed to be attending a workshop or always booking interpreters for all workshops regardless of whether there are confirmed Deaf attendees. The MAL suggested either implementing a registration deadline for all registrants and then booking interpreters at this time if there is a Deaf registrant, but that if there was an option to pay at the door then it would be best to automatically book interpreters when setting up a workshop. The VP suggested that this should be standardized and prefers the once in a while occurrence of not winding up needing interpreters rather than having a Deaf person arrive last minute and not have interpreters. Should this become a regular occurrence, that interpreting services are going unused, then this issue will be addressed again.

ACTION ITEM: Vice President will contact the Professional Development chair to let them know that interpreters should always be booked for workshops regardless of Deaf registration and adjust the price for the workshop to incorporate this cost.

ACTION ITEM: Vice President will develop a policy about booking interpreters for workshops.

8.2 WAVLI's records office and lawyer

Tyler Churchman

WAVLI's lawyer, George Bryce, informed WAVLI that he will be moving offices. He also intends to

retire next year and as such wants to know if we should inform the government now that the office has moved or wait and use the next lawyer's office address.

MOTION:

BE IT RESOLVED THAT (a) the delivery and mailing address for WAVLI be changed to #112 - 618 West 45th Avenue, Vancouver, BC V5Z 4R7, and (b) the Association's legal counsel make this change on-line at the BC Registry Services pursuant to section 19(1) of the Societies Act.

Moved: Tyler Churchman

Second: Suzie Giroux

Motion: CARRIED

Motion to close New Business

Moved: Sarah Zelitt

Second: Shelley Williams

Motion: CARRIED

9. ANNOUNCEMENTS

Public Relations chair sent samples of the WAVLI notepad and pen intended to be used at AVLIC 2020

MAL Jenn Wilson has resigned from the Board, thank you to Shelley Williams for continuing in the role solo.

Nov. 4 is the DeafBlind Christmas Craft Fair, see WAVLI event page for more details.

No one from the Technology committee is available for Nov 25 workshop to operate the live stream, so the committee is looking for a volunteer from the Board to learn how to set up the live stream. There were no takers.

ADJOURNMENT

Motion: Suzie Giroux

Moved: CARRIED

Time: 7:47