

WAVLI BOARD MEETING

Wednesday, November 16, 2016
Douglas College, New Westminster, Room N4223
6.30 p.m. – 8.30 p.m.

Attendees: Brenda Carmichael, Jessica Siegers, Julia Menzies, Miriam West Sara MacFayden, Sarah Williams, Sarah Zelitt, Silas Woodsmith, Suzie Giroux, Tyler Churchman

Students: Tina Millar (Student Representative)

Regrets: Roanne Greiff, Trevor Leyenhorst

1. CALL TO ORDER

6.34 p.m.

2. APPROVAL OF THE AGENDA

Moved: Sarah Zelitt

Seconded: Julia Menzies

Motion: CARRIED

3. HOUSEKEEPING

I move that all items of discussion be limited to 10 minutes.

Moved: Sarah Zelitt

Seconded: Tyler Churchman

Motion: CARRIED

4. APPROVAL OF OCTOBER 2016 MINUTES

Moved: Julia Menzies

Seconded: Tyler Churchman

Motion: CARRIED

5. DIRECTOR REPORTS

5.1. President – Report attached

5.2. Vice President – Report attached

5.3. Treasurer – Report attached

5.4. Secretary – Report attached

5.5. Member-at-Large – Report attached

6. COMMITTEE AND EX OFFICIO REPORTS



- 6.1. Past President – No report
- 6.2. Membership – Report attached
- 6.3. Professional Development – Report attached
- 6.4. Professional Standards – No report
- 6.5. Public Relations – No report
- 6.6. Technology Committee – Report attached
- 6.7. Douglas College Student Representative – Report attached

Motion to accept reports

Moved: Sarah Zelitt
 Seconded: Tyler Churchman
 Motion: CARRIED

Motion to open Old Business

Moved: Sarah Zelitt
 Seconded: Tyler Churchman
 Motion: CARRIED

7. OLD BUSINESS

- 7.1. **ACTION ITEM:** Secretary will develop policy for online viewers contributing to meetings. **IN PROGRESS**
- 7.2. **ACTION ITEM:** Past President, President and Professional Standards will review the Educational Interpreting document and report back to FNDC with any revisions. **IN PROGRESS**
- 7.3. **ACTION ITEM:** President will contact Canadian Association of the Deaf for permission to link their position paper on audism to the WAVLI website. **IN PROGRESS**
- 7.4. **ACTION ITEM:** Secretary will contact Student Representative about getting former GM Buddy system organization over to Douglas IEP. **COMPLETE**
- 7.5. **ACTION ITEM:** Diana Lane or Nigel Howard will report to WAVLI Board at November meeting regarding the 2020 AVLIC Conference. **IN PROGRESS**
- 7.6. **ACTION ITEM:** President will contact Maureen Haan about hosting governance training post Fall GM and will report back at November Board. **COMPLETE**
- 7.7. **ACTION ITEM:** Member-at-Large will contact Technology Committee to move Deaf Interpreter tab on WAVLI website under the “Find an Interpreter” tab, to add a description of a DI and to remove the video currently on the page and replace it with AVLIC’s video explaining what a DI is. **COMPLETE**



7.8. ACTION ITEM: Public Relations Committee will work with the President to confirm a design for the banner and will report back at the November Board meeting. **IN PROGRESS**

7.9. ACTION ITEM: President will check the donation policy with the Secretary and send the donation request letter to the Directors and Committee chairs for review. **IN PROGRESS**

7.10. ACTION ITEM: Professional Standards Chair will check with the Secretary as to existing policies for posting this on the website. **IN PROGRESS**

7.11. ACTION ITEM: Professional Standards Chair will ask Devin Currie, Maple Communications CEO if the company is currently hiring both Canadian and American interpreters, or if their services use American interpreters only. **COMPLETE**

Motion to close Old Business

Moved: Sarah Zelitt
Seconded: Tyler Churchman
Motion: CARRIED

Motion to open New Business

Moved: Julia Menzies
Seconded: Sarah Zelitt
Motion: CARRIED

8. NEW BUSINESS

8.1. Motion

I move to cancel current credit card processing plan with TD Bank and to transfer to a Square Reader for credit card processing.

Moved: Suzie Giroux
Seconded: Tyler Churchman

Current card processing fees are \$55.69 per month (without any credit card payments processed). There is a fee on each credit card WAVLI takes when credit card payments are accepted, roughly around 2 - 2.5 %. If WAVLI were to use SquareUp, charged fees would only apply when cards would be used (fee structure is attached to this agenda).

Discussion: Square itself is free of charge, can be used by various users (therefore it can be passed on to future Treasurers or other Board Members).

Motion: CARRIED

8.2. Street Leverage 2017 Update

Brenda Carmichael



Vancouver was looking into hosting, but in the end, Ontario (exact city is not yet known) will be taking on the 2017 conference. It is exciting that StreetLeverage is coming to Canada.

8.3. Deaf Interpreter Training Update

Brenda Carmichael

President met with Anita Harding, Kirsten Hagemoen, Bob Aiken (Instructor of VCC's Provincial Instructor Diploma Program - PIDP) and Dean of PIDP. Great meeting. Looking to create DI training courses and program under PIDP. May end up being in liaison with VCC's Indigenous Education and Community Engagement. Chatted with Dr. Verna Billy-Minnabarriet from the Indigenous and Adult Higher Learning Association who thought affiliation with Indigenous department was a good idea. Nothing is set up yet. This has been two years in the planning. Need to wait for proposal to be approved before moving to next step. AVLIC task force also doing work in regards to DIs. Still in early stages.

8.4. AVLIC 2020 Conference WAVLI Board Liaison

Tyler Churchman

Vice President will be the liaison between the AVLIC 2020 Planning Committee and WAVLI.

ACTION ITEM: Vice President will contact AVLIC 2020 Planning Chairs to inform them that he will be the liaison between their committee and the WAVLI Board.

8.5. WAVLI Deaf Interpreter Video

Brenda Carmichael

There is an good American video available, yet it does not match Canadian viewpoint. Anita Harding is willing do a video for the website, and will be meeting with the President in the next week. They will meet a few times, create a draft for the video and send it to the Board for review/feedback. Will get input of several DIs, as well as use AVLIC resources (e.g. online paper). Should include something about OTP not applying to DIs.

8.6. Spring AGM

Julia Menzies

There will be elections for all Board positions at the upcoming AGM (date not yet set). The David Still Award of Excellence has been moved from the Fall GM back to the Spring AGM. Also, fall meetings are not mandatory (according to new bylaws), however it is still important to host events for Members to attend (e.g. professional development). Could look into setting up a big professional development event in the fall instead. Also, if Fall GMs become a thing of the past, Members need to be informed.

8.7. AVLIC Affiliate Chapter President Update

Brenda Carmichael

Online meeting held two weeks ago. Not much involvement from other chapters. Must continue to strengthen ties with AVLIC, as WAVLI is an Affiliate Chapter to the national association.

8.8. Revised Agency Survey update

Brenda Carmichael

This survey is no longer, and the Members that brought the request forward in the past have been informed.

8.9. CODA-Can Conference Donation Request

Julia Menzies

Board agrees that request for donation does not fit with who WAVLI is. While many CODAs are



interpreters, the request for funds is not necessarily go to an interpreter. Also, the request (for \$600.00) is higher than what the Board is allowed to grant without Membership approval (which is up to \$500.00).

ACTION ITEM: President will respond to CODA-Can Conference's request for a \$600.00 donation, explaining WAVLI cannot donate at this time.

Motion to close New Business

Moved: Suzie Giroux

Seconded: Tyler Churchman

Motion: CARRIED

9. ANNOUNCEMENTS

Secretary will be sending out poll to the Board for January, February and March Board meeting dates, as well as a Spring AGM date.

10. ADJOURNMENT

Motion to adjourn

Moved: Sarah Zelitt

Motion: CARRIED

7.47 p.m.

