

WAVLI Executive Meeting
April 15th, 2013 at 6:30pm at Douglas College, Room 2803
MINUTES

Attendees: Maggie Harkins, Bryan Corry, Jessie Dawson, Jenny Cowan, Erica Kosciuk, Janet Lewis, Stacey Kitteridge, Jennifer Brechin, Heidi Jantz, Karly Sandboe, Simon Dorer, Darcie Kerr, Mirian West, Jessica Siegers, Julia Menzies.

Students: Brooke Oviedo, Diana Lane.

Regrets: Barbara Zbeetnoff

1. **Call to order: 6:33pm**
2. **Approval of Agenda: Jessica and Karly**
3. **Motion to Accept March 2013 Meeting Minutes: Stacey**
Seconded: Heidi
MOTION: CARRIED

4. **Housekeeping:**
STANDING MOTION: I move that we limit each topic of discussion to 10 minutes.
Seconded: Jessica
Motion: CARRIED
5. **Executive Reports**
 - 5.1 President – Julia – Report attached
 - 5.2 Past President – Jessica – No Report
 - 5.3 Vice President – Vacant
 - 5.4 Treasurer – Simon – Report Attached
 - 5.5 Secretary – Barbara – No Report
 - 5.6 Member-at-Large – Darcie – Verbal Report Given

6. **Committee Reports**
 - 6.1 **Professional Standards-** Miriam - Report Attached
 - 6.2 **Professional Development** – Anita and Karly- Report Attached
 - 6.3 **Public Relations** – Heidi and Maggie– No Report
 - 6.4 **Fundraising** – Carli – No report
 - 6.5 **Membership** – Jenny and Erica – Report Attached
 - 6.6 **Newsletter** – Vacant
 - 6.7 **Directory-** Stacey- No Report
 - 6.8 **Technology Committee-** Bryan and Trevor- Report Attached
 - 6.9 **Student Rep-** Report Attached

Motion to Accept Reports: Miriam

Second: Bryan

Motion: CARRIED

7. Old Business

7.1

Motion to Close Old Business: Jessica

Seconded: Jenny

MOTION: CARRIED

8. New Business:

8.1 Workshop funding follow-up

Funding for professional development event in the spring/summer Treasurer has \$500 in the budget to reduce the price of a professional development activity for a non-conference year event.

Simon will make sure the money is in the budget for this.

Action Item: Pro D, President and Treasurer will be in discussion about the allocation of the \$500.00 over the next couple months. They will make sure all decisions will be with the board's approval.

8.2 April 20 GM

- Looking for people to fill vacant board positions or run in the election.
- Miriam will sit with Julia and support her through the meeting.

8.3 PIPA workshop

Privacy Information Protection Act. Someone from Victoria would come over and train us how to write a PIPA act. June 13 or 17 the presenter would come and train us. Open to the board and open to members. Cost for the training is about \$500 and would be offered in the evening.

Action Item: Monday Miriam will contact the members on the board, current board members and newly elected, to pick a date for a PIPA workshop.

8.4 Motion: I move to rescind motion 02-02-13

Moved: Miriam
Seconded: Jessica
Motion: CARRIED

8.5 Motion: I move that, the 'Westcoast Association of Visual Language Interpreters Occupational Title Protection Policies and Procedures,' that were approved in principle October 31, 2011, be approved April 15, 2013.

Moved: Miriam
Seconded: Jessica
Motion: CARRIED

8.6 CSP Update

Use of social media and advocating to the community and government.
How interpreters can volunteer with the deaf blind community.
BCVRS needs people to leave comments on the CRTC website.

8.7 Lakeland College

Is no longer accepting applicants to their program.

8.8 Membership card update

They will not be ready for the meeting. For the fall meeting cards or photo ID will be requested

8.9 Legal Fee Summary

Investments and legal fund has about \$8000.00 in a GIC fund.

Lawyers' fees went from \$6000.00 to \$7500.00 last year

Policy and procedure has \$1000.00 for legal as well.

Action Item: Simon and Julia will be discussing how money can be held in trust for legal fees for possible use in the future. The board wants to know if we can hold \$20,000.00 in trust, as a GIC, and carry it long term for the future.

Motion to Close New Business: Karly

Seconded: Darcie

MOTION: CARRIED

9. Announcements/Presentations:

Mari Klassen is doing a hanging basket fundraiser

When are we going to hold the next AVLIC conference?

Motion to Adjourn: Stacey

Motion: CARRIED

10. Adjournment: 7:51

NEXT EXECUTIVE MEETING: TBA

- **Stacey is going to email Barb about last month's minutes to add fiscal numbers for March's minutes**
 - **Announcements `BCRID` should be BCRAID**