

WAVLI Executive Meeting
December 12th , 2012 at 6:30pm at Douglas College, Room 2680
MINUTES

Attendees: Julia Menzies, Jessica Siegers, Roya Saremi, Simon Dorer, Jenny Cowan, Karly Sandboe, Anita Warren, Miriam West, Heidi Jantz, Bryan Corry, Maggie Harkins

Students: Jordan Goldman

Regrets: Stacey Kitteridge, Barb Zbeetnoff, Darcie Kerr, Carli van Rossum, Erica Kosciuk, Trevor Leyenhorst

1. **Call to order:** 6:34 p.m.
2. **Approval of Agenda:** Bryan
3. **Motion To Accept October meeting minutes:** Jessica
Seconded: Miriam

4. **Housekeeping:**
STANDING MOTION: I move that we limit each topic of discussion to 10 minutes.

Seconded: Karly
Motion: CARRIED

5. **Executive reports**
 - 5.1 President – Julia – Report attached
 - 5.2 Past President – Jessica - Nothing to Report
 - 5.3 Vice President – Vacant
 - 5.4 Treasurer – Simon – Nothing to Report
 - 5.5 Secretary – Barbara – Report Attached
 - 5.6 Member-at-Large – Darcie – Nothing to Report

6. **Committee Reports:**
 - 6.1 **Professional Standards-** Miriam- Report Attached
 - 6.2 **Professional Development** – Anita and Karly- Report Attached
 - 6.3 **Public Relations** – Heidi – Report Attached
 - 6.4 **Fundraising** – Carli – Report Attached
 - 6.5 **Membership** – Jenny and Erica – Report Attached
 - 6.6 **Newsletter** – Vacant
 - 6.7 **Directory-** Stacey- Report Attached
 - 6.8 **Technology Committee-** Bryan and Trevor- Report Attached
 - 6.9 **Student Rep:** Jordan and Jennifer-Report Attached

Motion to accept Reports: Simon
Motion: PASSED

7. **Old Business**

- 7.1 Ramifications of moving awards, one to Spring GM and one to Fall GM.
 - Discussed by Julia on behalf of Darcie.
 - MAL is looking into the possibility.

- Still not enough information on the student award (and if it even exists) to make a decision.
- MAL and Secretary are continuing to search for documentation on where the award came from.

Motion to Close Old Business: Miriam

MOTION: PASSED

8. New Business:

8.1 Position of president.

- Julia recapped Fall GM.
- No members put their name forward to run for president.
- As Jessica has stepped down, Julia will assume the role of Acting President until the spring.
- Some VP duties have been delegated to various board members as there is no VP at the time.
- VP term is done in 2013, and there is no decision yet as to whether Julia will formally run for president once her VP term is done.

8.2 Fall GM recap.

- There was a large turnout from the membership.
- The position of President was open to the membership. No one put their name forward, therefore the role fell to the VP.
- Three motions were put forward about the CSP promotional video. All three were defeated through secret ballots.
- It was announced that three board members had stepped down from their positions: Donna Rose, co-chair of Public Relations, Rebecca McCormick, Membership chair, and Tess Peters, co-chair of Fundraising.
- Miriam put on an information session about OTP post AGM.

8.3 Fundraising update

- Combining Fundraising with Professional Development may be a future possibility.
- WAVLI's fundraising funds generally come from within. We may not be benefitting from the role of a fundraising committee.
- It is difficult to recruit members to chair committees. By combining the two, this would be one less position to have to fill.
- Professional Development brings in funds, which could solve the problems we are having with fundraising.
- Julia will continue to look into this.

8.4 Future of DRP

- Levels two and three of the DRP have been suspended by AVLIC as they review the levels.
- This does not affect WAVLI so much as we do not follow the DRP due to OTP.
- AVLIC will inform the membership of this suspension, not WAVLI.

8.5 AVLIC DRP and WAVLI how they relate and an update

- 8.5 was omitted since the Board already covered this topic in 8.4.

8.6 **MOTION 01-12-12:** I move the Board accept Karen Malcolm in the position of "Resource to Public".

Miriam West

Seconded: Heidi Jantz

8.7 Remote community representatives

- The role and goals of having of remote community representatives needs more defining.
- Julia will work with the Technology Committee to define what the expectations can and should be.

8.8 Menu Redesign

- Technology Committee is looking to redesign the navigation bar on www.wavli.com.
- They will be reorganizing some tabs and possibly change some of the formatting.

8.9 WAVLI.com update responsibilities

- Technology Committee is looking for committees to take on some of the duties in updating the website (e.g. inputting events in the calendar).
- There are tutorials on how to manage the site that have been sent and can be resent to Board members if they need a refresher.

8.10 Next meeting date

- The Board will decide through email at a later date.

Motion to Close New Business: Anita

9. **Announcements/Presentations:** WAVLI.com Closure (to launch the Members only area)

Motion to Adjourn: Miriam

Motion: PASSED

10. **Adjournment:** 8:23 p.m.