

WAVLI Executive Meeting
January 26th, 2012 at 6:30pm at Douglas College, Room 3820
MINUTES

Attendees: Simon Dorer, Darice Kerr, Jessica Seigers, Anita Warren, Stacey Kitteridge, Trevor Leyenhorst, Tess Peters, Heather Perry, Rebecca McCormick, Julia Menzies, Karly Sandboe

Students: None

Regrets: Barbara Zbeetnoff, Suzie Giroux, Robyn Albert, Barbie Murphy, Bryan Corry, Susi Bolender, Carli van Rossum

1. **Call to order:**
2. **Approval of Agenda: Stacey**
3. **Motion Accept Last Meeting's Minutes: Not Accepted – tabled to next meeting (Heather and Stacey)**
4. **Housekeeping: Done**
MOTION: I move that we limit each topic of discussion to 15 minutes.
Seconded: Heather
Motion: PASSED

5. Executive reports

- 5.1 **President – Jessica – Nothing to Report**
Busy to the point of being overwhelmed. Talked to George (lawyer) talked to people in the community about VRS. Met with many Deaf community members about VRS and interpreting community.
- 5.2 **Past President – Susi- Nothing to Report**
Susi does have a template for the privacy act that we can use.
- 5.3 **Vice President – Julia- Nothing to Report. Answering emails.**
- 5.4 **Treasurer – Simon –.Report Attached**
Board members think Simon's report is concise. George has a 10 page write up for Simon.
- 5.5 **Secretary – Barb – Updated Contact List attached**
Questioned the legitimacy of having personal email under the board position and not board emails. The board thinks it should just be professional emails and their phone numbers.
- 5.6 **Member –at-Large – Darcie – Nothing to Report**
Received the member at large 'kit' and will sit down and talk to Jessica about the position soon.

6. Committee Reports:

- 6.1 **Professional Standards- Robyn – Report attached**
The committee is checking into ministry document and the requirements for students who require sign language interpreters. Marna is working on documents that can be used to hand out to the district. We need to have something that we can take to the ministry of education. Heather will collect information from each district to find out what language is being used to hire interpreters and see if she can come up with a more standardize document. Heather will set up a meeting for the Okanagan area to contact them around professionalism in the area.
- 6.2 **Professional Development – Anita and Karly- Report Attached**
They have been in touch with Rhys about the workshop in the Okanagan in the middle of April. Will take the 'Let's Talk' Okanagan session and attach it to when they are offering the Post secondary screen.

What else is going on with outside of the Lower Mainland? Answer – Mostly 'Let's talk' in the Okanagan.

6.3 Public Relations – Barbie – Nothing to Report

6.4 Fundraising – Carli and Tess- Verbal Report

The umbrellas are hard to send and had not been done because we are unsure about if it worth buying them and sending them out. The manufacturer is sending the lanyards but the umbrellas will cost his company too much to send out. So do we pay for the shipping or not? We will wait for the lanyards and then make a decision.

6.5 Membership – Rebecca – Verbal Report

AVLIC membership renewal is just about ready to go, but is not up and running as of yet.

The membership letter is just about ready to go, just a little tweaking left.

Looking into updates to the card and how fancy can it be.

Can we put a hole in the card?

Can we contract getting the cards made to one of the Colleges or Universities?

The question was raised about prorated membership rates and the response was that there not prorated rates.

6.6 Newsletter – Suzie – Vacant

Jessica posed the idea of contacting the Alberta interpreting board to find out what they are doing to be successful with their NL.

Trevor suggested the idea of starting a BLOG.

6.7 Directory- Stacey- Nothing to Report except WE HAVE DIRECTORIES! Page 72/73 must be removed. Jessica will send an apology letter to the people who are affected.

Motion to accept Reports: Heather and Julia

7. Old Business

7.1 Updates on Action Items from the last meeting

ACTION ITEM: Simon will find policy regarding the dollar amount that WAVLI is allowed to donate to an event. Found nothing. Contacted Barb M-H and she said to check the archives. Nothing found in either the AGM minutes or on hard copy. (Should have been year 2003/4) - Ongoing

ACTION ITEM: The membership committee will continue to investigate membership card design options. Ongoing

ACTION ITEM: Jessica will come up with formalized contract for Tosca when she reformats our Policies and Procedures. Ongoing

ACTION ITEM: Jessica will write up a contract with simple timelines and expectations clearly laid out and always coming from WAVLI. I will bring to the next meeting. Ongoing

ACTION ITEM: Jessica will contact the provincial chapters and AVLIC to see if there is already a Personal Information Privacy Act (PIPA) in place. Today received the information for Susi B and has received a template

ACTION ITEM: Jessica will craft a letter regarding the BCDSF and ask for feedback in a timely manner. Given to VP (Julia) wrote the company and heard nothing back.

ACTION ITEM: Barbie will talk to Ripple chair about the ideas she brought up. Ongoing

ACTION ITEM: Jessica will send out a reminder email about WAVLI welcome letter. Done

ACTION ITEM: Jessica will be in touch with or meet with new MAL to review the position. Ongoing

ACTION ITEM: Tess will be in touch with Pro-D on hosting more Interpreter Cafes. Ongoing

ACTION ITEM: Heather will submit receipts from Victoria trip, as well as budgets to Treasurer from now on in regards to OTP public education travel expenses. All but not the budget yet

ACTION ITEM: Barbie or Heidi will connect with AVLIC MAL in regards to PIPA. Ongoing

ACTION ITEM: Stacey will ask for a discount, and go ahead with having the directory printed. Done

ACTION ITEM: Tess will contact the company and ask for a sample of the lanyard and both umbrellas. Done

Motion to Close Old Business: Rebecca
Motion PASSED

8. New Business:

8.1 Wavli website: Budget? Expectations?

Website is more Bryan's domain. We are unsure how to proceed. How much room do we have to go ahead with decisions? The Board requests that we keep in touch with what is going on, but we trust the vision that the committee has.

Heather – we have a wish list and an idea for a budget. If you can follow the wish list and the budget then I think you can go ahead.

Jessica asked Simon how much money we have to use for the website?

Simon – we have \$6000. Less \$2500 for directories.

The company we contacted are good and have a good product. We could pay in the new fiscal year with monies that we will use right away in April. Having a contact with that company will be good. The contract will outline services, timelines, and long term responsibility.

Motion: The tech committee will go ahead and investigate and proceed with the website remodelling with a spending cap of \$1200. Anything above and beyond that will be brought back to the board for approval.

Moved - Heather

Second – Anita

MOTION: PASSED

8.2 Board meeting location: VCC for better connection to distance reps?

For good connection we need to be at VCC. If we are interested in having distance reps we should consider having a meeting or further meetings at VCC. As it stands is, at Douglas we do not have a connection that will work. Douglas College has a limited number of IP addresses allocated to public use. When we are online we are the person will be kicked out every 3 seconds. WiFi is the problem. We need to have hardwire

It was proposed to have some meetings at VCC and try it out.

Remote participation is for people who cannot attend meetings. VCC is difficult to get to for many members who are on the board

We can try and do every few meetings at VCC or other venues and arrange a time with the distance reps when they can be involved in the meetings. We need to focus on including all of our members. Broadcasting should become a priority regardless.

Burns Creek has a beautiful venue that we would like to use. If we partnered with the provincial outreach program we might be able to use that facility and use it for meetings and Pro- D.

ACTION ITEM: Trevor will look into when the distance reps schedule and other locations for meetings that might be able to host broadcasting.

8.3 Workshop venues

Where do we host our WAVLI workshops?

There was discussion around whether we should use VCC for workshops since rooms are easy to book there. It is far for many but there is always the broadcasting option once it is up and running. We would charge those interpreters attending via broadcasting. If we charge and it doesn't work then we can refund the money.

Some workshops could be full price, others discounted and others free depending on the workshop.

Do what we can and provided our membership the opportunity to attend.

We can change and experiment with other venues in the future as well..

8.4 Tech committee: Change from Ad hoc to Standing Committee

By-laws can be changed. The board can make the Tech committee a standing committee. When the rotation comes up at an AGM to vote on that position you can put your name forward.

MOTION: I motion that the technology Ad hoc committee be change to a standing committee.

Moved – Heather

Second – Julia

PASSED

8.5 Changes to the Society Act and what that means for WAVLI

In December, George said that the Society Act might be changing. He has delivered a 10 page report. His concern is that changes might mean that title protection would become moot. That is NOT the case, everything is fine. The protection will actually become stronger. We need to think about how we want to proceed with sending a letter in regards to title protection or if we want to ask George to write something on our behalf.

ACTION ITEM: Jessica will ask George to please send a concise letter on our behalf.

8.6 Community Activity and WAVLI responses

Motioned to be In Camera

Moved – Second

Second – Simon

PASSED

Anita propose to remain in camera

Second Trevor

DEFEATED

8.7 Directory

Few mistakes noticed.

ACTION: The Board will send a letter to the membership saying that there were printer errors, thank you for your support. Send to President for the letterhead. Any comments can be directed to the MAL

On-line discussion **TABLED**

ACTION ITEM: Stacey will talk to the MAL about the directory issues.

8.8 List Serve

Shaw accounts are not receiving WAVLI emails. Yahoo accounts are also not receiving emails.

ACTION ITEM: Technology with MAL will talk about the feasibility of adding an RSS feed to the WAVLI list serve.

8.9 BC Deaf Sports Letter

Send the letter to the list serve if members want to be involved.

ACTION ITEM: Julia will contact the company and let them know about sustainability.

Motion to Close New Business: PASSED

9. Announcements/Presentations:

FNDC - workshop

Deaf Conference 2012 – info came in the mail

Motion to Adjourn: Tyler and Anita
Motion: PASSED

10. Adjournment: Time?

NEXT EXECUTIVE MEETING:

Will email and decide a date.