

WAVLI Executive Meeting
October 12th, 2010 at 6:30pm at Douglas College, Room 1711
MINUTES

Attendees: Jessica Siegers, Rhys McCormick, Barbara Zbeetnoff, Tess Iwama, Carli Van Rossum, Suzie Giroux, Julia Menzies, Brianne Braun, Sarah Zelitt, Rebecca McCormick
Students: Robyn Gerris, Sam Garcia, Heidi Jantz, Tyler Churchman, Trevor Leyenhorst, Lundie Russell
Regrets: Sarah McDiarmid, Emily Allan, Nicole Pedneault, Laine Levecque, Susi Bolender

1. **Call to order: 6:35pm**
2. **Approval of Agenda: Yes**
3. **Accept Last Meeting's Minutes (after amendments made): Julia**
4. **Executive reports**
 - 4.1 President – Jessica – Report attached
 - 4.2 Past President – Susi- Nothing to Report
 - 4.3 Vice President – Rhys- Verbal Report
 - Checking emails
 - Other duties as assigned by President
 - 4.4 Treasurer – Simon – have nothing to report other than:
 - sending cheque to lawyer
 - sending cheque to renew PO Box
 - Gala stuff (See Tess/Carli's report)
 - 4.5 Secretary – Barb – Nothing to Report
 - 4.6 Member –at-Large – Laine- Nothing to Report
5. **Committee Reports:**
 - 5.1 **Professional Standards-** Sarah and Laine – Absent
 - 5.2 **Professional Development** –Brianne and Nicole – Report Attached
 - 5.3 **Public Relations** – Sarah – Report Attached
 - 5.4 **Fundraising** – Carli and Tess – Report Attached

ACTION ITEM: Committee will contact Farah about which media she was referring to in her letter. They will get Farah to contact President to pass along more information
 - 5.5 **Membership** – Rebecca- Verbal report
 - Handing out membership cards
 - In contact with AVLIC membership and liasing with them
 - 5.6 **Newsletter** – Suzie- Nothing to report
 - 5.7 **Directory-** Emily and Julia – Our final formatting contact person is unreachable. As soon as we get that confirmed, then the file to ready to print.
 - Tentative print date beginning of November

Motion to accept Reports: Brianne and Carli

6. **Old Business – On going**
 - 6.1 WAVLI Gala
 - 140 tickets are out there; no confirmed number as to how many are sold (50?)
 - Committee and ticket sellers are having logistics problems reaching out to people to give the venue a head count
 - Will look into the possibility of purchasers buying the tickets through PayPal
 - VCC and Douglas administration will be invited to the Gala
 - Gala meeting next week
 - Committee will get details re: ticket sales for Saturday meeting
 - Met with Theatre Sports organizers and have set up some skit ideas

ACTION ITEM: Gala Committee will send out reminders before the special meeting so that members can bring money to buy tickets to the meeting.

- Board willing to help, possible phone contact with members
- Services by donation will be determined by the Gala committee
- In the future, the board and the organizing committee will have more communication

ACTION ITEM: The President will contact the Gala Committee Chair to have a clear communication between the committee and the Board leading up to the Gala.

Motion to close Old Business: Brianne

7. New Business

7.1 Year-long plan-tabled

ACTION ITEM: The Secretary will send out an email to the Board by the end of October with the format and details for the year-long plan.

7.2 Gala committee opinion regarding caricatures/fundraising outside of WAVLI

ACTION ITEM: Gala Committee will take the policy information back to the committee and then update the board as to their decision.

ACTION ITEM: Rebecca will look for specific policy information and get it to the Gala committee for their discussion.

7.3 Robert's Rules presenter – Laine – tabled

- Workshop will be set for a later date

7.4 Robert's Rules package update- Barb

- Will work with the President to have the electronic copy ready for the Special meeting

7.5 WAVLI responsibilities for AVLIC-off year AGM –Laine - tabled

7.6 Comparisons with other professions, centralized locations or multiple locations for AGMs - Laine and Barb-tabled

7.7 Report format reminders-Barb

- Format should include: Activities to date, on-going activities and future initiatives

7.8 Recognizing long-term members

- Long standing interpreter will be retiring, should the board set a policy/award to recognize retiring members
- Could we nominate this interpreter for the David Still Award
- How will someone get chosen to be recognized in the future?
- Could it be under the announcement section of an AGM
- Could we have a retirement event, like other professions?
- Put their name in the Ripple with a thank you?

ACTION: The president will contact the member who raised the question and let them know that the Board has decided that WAVLI will not make a formal announcement about the retiring member. However the member can make an announcement at a meeting and can also send an article to the Ripple recognizing the retiring member's many years of service and acknowledging them.

7.9 Website (In camera)

Motion to Close New Business: Rhys

8. Announcements/Presentations:

Douglas College is looking for practicum placements and hours for their students.

WAVLI has a language policy and will be followed.

Special Meeting will be held in 2201

9. Adjournment: 8:19pm Brianne and Rebecca

NEXT EXECUTIVE MEETING: December 1st, 2010.

President's Report:

ACTIVITIES TO DATE:

- Consulted with each Board member and committee chair in regards to their work
- Worked with the Gala committee to iron out a few details.
- Consulted with WAVLI IRP over an ongoing matter

ONGOING ACTIVITIES

- Discussion and work with Title Protection "Committee"
- Working with Barb MH and Sara M on WAVLI ByLaws, getting them ratified and consolidated

FUTURE INITIATIVES

- Plan the non-conference year AVLIC AGM in BC
- Assessing the benefits and feasibility of a Tech Committee for future webconferencing needs, etc
- Year long planning with the WAVLI Board for Professional Development and other activities to take place in 2011

PR Committee - written report

Co-ordinator: Sarah McDiarmid

Committee Members: Jen Yim, Stacey Richard, Julia Menzies, Brenda Carmicheal and please welcome **new** members Bryan Corry and Jen Wilson (yay!).

Message from Sarah.... Hello from beautiful Victoria! Although I am limited in my abilities to be present at PR events and board meetings, I am trying my best to co-ordinate via email. This has meant delegating tasks to my wonderfully willing team of committee members. I welcome any questions, comments or feedback you may have that would improve the way our committee is being run. Thank you.

Last meeting: June.14th, 2010

Next meeting: TBD

Current endeavours:

- We are in the process of contacting the ASL prep teacher(s) at North Delta Senior Secondary, Douglas College and VCC to set up presentations in order to educate students who may be interested in becoming interpreters. If any members know of where other prep classes may be taking place in the Lower Mainland, it would be much appreciated if you could email Sarah with that information.

- WAVLI signage is still being decided on.

Future endeavours:

- Now that we have two members living on the island (Sarah and Bryan) we'd like to look into having our PR meetings via web cam-conferencing, so that all members can be involved. I'm hoping if this is successful, we may be able to utilize this same technology at board meetings for out-of-town members.

- It is rumoured that Uvic may be hosting a Sign Language Awareness week sometime in the near future, we are looking into how we can be involved.

Professional Development

Co-chairs: Brianne Braun and Nicole Pedneault

wavli.pd@gmail.com

ACTIVITIES TO DATE

- I. Attended board meetings
- II. Responded to inquires and suggestions from the membership
- III. Offered various workshops and professional development opportunities, including...
 - *Sub-Cultures within the Deaf Community: Working with Deaf Aboriginal Individuals* presented by Sunshine Lezard
 - *WAVLI 2010 Professional Development Series-Interpreting in Performing Arts* presented by Anthony Natale and sponsored by Sorenson Communications
 - *WAVLI 2010 Professional Development Series-Blink and You'll Miss It! Interpreters' Strategies for Uncovering the Implicit Text* presented by Dr. Terry Janzen
 - *CES-Interpretation of Narratives* (cancelled due to insufficient numbers) facilitated by Deloris Piper
- IV. Established a long term plan for future professional development, including the WAVLI Professional Development Series

ONGOING ACTIVITIES

- I. Attending board meetings
- II. Preparing and advertising for upcoming workshops
- III. Planning the WAVLI 2011 Professional Development Series
- IV. Working with community partners to gain sponsorship for WAVLI's professional development initiatives
- V. Working with interpreters outside of the Lower Mainland to increase access to professional development opportunities
- VI. Determining possible candidates for the upcoming 2011-2013 term

FUTURE ACTIVITIES

- I. Upcoming professional development...
 - *CES-Interpretation of Interactive Interviews* **November 6 & 7**
facilitated by Deloris Piper
 - *The Professional Team: Deaf and Hearing Interpreter Partnerships* **November 20**
presented by Nigel Howard
 - *CES-Interpretation of Narratives* **February 26 & 27, 2011**
facilitated by Deloris Piper
 - *Sub-Cultures within the Deaf Community: Working with Deaf-Blind Individuals* **2011**
presented by AJ Granda

Fundraising Report: Tess Iwama and Carli van Rossum

I. Activities to Date:

- Met with the Gala committee and delegated tasks such as: décor, DJ, entertainment, silent auction, ticket sales, advertising and etc.
- Advertised the event through many avenues and sold tickets.
- To date, we have about 45 tickets sold. We need to sell 200 tickets to make a profit so ticket sales have become an **urgent** matter.
- Updated WAVLI Facebook page and responded to individual ticket requests.

II. Ongoing Activities:

- We are still looking for auction items for the silent auction.
- Advertising the event to increase ticket sales.
- Encouraging members to purchase Gala tickets and to encourage their colleagues to attend as well.
- New Coverage Request: Farah Ladha had asked the Gala committee if we wanted “our story” in the print or television news. She is unsure if it would be a confirmed story but wanted to ask us if we were interested in doing a story.
 - I know that one of our members was misrepresented in the media and that

may influence some hesitation with going ahead with this request but what are your thoughts?

- If we want to go ahead with this, could we pass this on to Public Relations?

III. Future Endeavors:

- Possible Golf tournament in Spring 2011