

**WAVLI General Meeting**  
**Saturday, October 27, 2007 @ 11:30 am**  
**Room HSD A240, University of Victoria (UVIC)**  
**(Human and Social Development Building)**  
**Meeting Minutes**

**Present:**

**Active:** Robyn Albert, Emily Allan, Marna Arnell, Peggy Bennett, Susi Bolender, Brianne Braun, Marion Bruining, Brenda Carmichael, Tanya Creed, Carmen Curman, Sharon Darling, Kristi Falconer, Bay Generoso, Suzanne Giroux, Kirsten Hagemoen, Ava Hawkins, Spring Harold, Dave Hitchcock, Angela Keay, Kathy Keple, Bethany Macdonald, Sara Macfayden, Amanda Macintosh, Rachel Murray, Barb Mykle-Hotzon, Diane Pattison, Sara Payan, Heather Perry, Deloris Piper, Stacey Richards, Corinna Salvail, Dawn Sharcott, Jessica Siegers, Megan Sampson, Hannah Slade, Patricia Swamy, Sarah Thorp, Mary Warner, Karen White.

**Proxy:** Cindy Haner, Tania Beaudry, Christina Hickey, Dani Grassi, Debbie Miyashita, Denise Zaplotynsky, Rhys McCormick, Jen Komzak, Julie Horncastle, Miriam West, Liz Keallen, Rebekah Morison, Anne Bryant, Nigel Howard, David Still, Cheryl Palmer, Karen Fran, Leona Parr-Hamel, Tricia Griffioen, Brenda Erlandson, Jenn Smith-Dickson, Vicki Yee, Geoff Chiasson, Tania Bailey, Meg Reket, Holly Wallace, Simon Dorer, Jen Yim, Emily Drew.

**DI's:** Patti Dobie, Janice Jickels.

**Supporting:** Sisko Huijgen-Bilker, Sarah Mcdiarmid, Julia Menzies, Brooke Oxley, Nicole Pedneault, Chee Yang, Barbara Zbeetnoff.

**Guests:** Craig Loehr.

1. **Call to Order - 11:40 a.m.**
2. **Approval of Agenda -**
3. **House Keeping**
  - Washrooms
  - Language Policy
4. **Approval of Minutes from March 10, 2007 - WAVLI General Meeting**
  - With edits, grammatical errors approved.

**5. Executive Reports**

**5.1 President-Susi Bolender**

**Activities to Date**

- Went through old archived files.
- Coordinated and attended summer workshop pro-d (Aug 11) (19 participants).
- Worked with WIDHH on emergency preparedness plan and circulated email to members.
- Met with the past president to get a rundown on expectations.
- Met with the VP to discuss planning.

- Spoke to MAL and island rep regarding fall GM on the island and supporting planning of the event.
- Met with the Provincial Outreach to discuss partnerships for future pro-d.
- Planned schedule for next several board meetings.
- Emailed with board about plans for 2007-09 term.
- Participated in discussions on K-12 interpreting.
- Scouted for Pro-D chairperson.
- Responded to various emails addressing questions from members and non-members.

#### **For Discussion**

### **5.2 Past President-Suzie Giroux**

#### Activities to Date

- Attended WAVLI General Meeting in March 2007.
- Liaised with WAVLI committees as required.
- Arranged for a change over of Board.
- Met with the incoming President to provide any necessary mentoring and to pass on files.
- Discussed and addressed issues with individual members as necessary.
- Received and sorted through WAVLI email.
- Received final document from K-12 Interpreting project.
- Addressed concerns re: WAVLI Award.
- Attended WASLI September 2007 Board Meeting.
- liaised with AVLIC Treasurer to ensure WAVLI portion of membership fees transferred to WAVLI.

#### Ongoing Activities

- Continue to provide support and historical references to the WAVLI Board as necessary.

#### Future Initiatives

- None at this time

#### For Discussion

- None at this time

### **5.3 Vice President - Carmen Curman**

#### Activities to Date

- Attended June executive meeting.
- Met with the former Vice President to discuss our vision for the next 2 years.
- Checked WAVLI e-mails daily and made correspondences as necessary.
- Went to bank with Treasurer to change bank signatures over to us.

#### Ongoing Activities

- Nothing to date.

#### Future Activities

- Nothing to date.

#### For Discussion

### **5.4 Treasurer - Brenda Carmichael**

#### Activities to Date

- Met with Karen and reviewed how the books are processed
- Meeting with Karen and did month end reconciliations and AGM report.

- Deposited 2 cheques
- Processed 13 invoices for advertising on the website.
- Changed bank cards to my name.
- Enrolled us for online banking services
- Wrote 3 cheques.
- Reconciled the books.
- Calculated the treasurer report for AGM
- Getting a free new software (Quicken and Quick Books) - when I get the program will talk to Karen and the board if we want to computerize the books.
- Responded to emails regarding budgets for printing costs, and AGM costs.

#### **5.4 Secretary - Marion Bruining**

##### Activities to Date

- Met with Jessica to orient myself to the secretarial position.
- Attended Executive meetings when possible.
- Recorded minutes at the executive meetings.
- Prepared package for GM meeting.

##### Ongoing Activities

- Same as above.

##### For Discussion

#### **5.5 Member at Large - Kirsten Hagemoen**

##### Activities to Date

- Attended June Executive meeting.
- Attended Deaf Blind Awareness Week Gala as WAVLI representative.
- Sent GM announcement to list-serve.

##### Ongoing Activities

- Coordinating with Kristy Falconer and President on location and bookings for fall GM.

##### For Discussion

- None at this time.

### **6. Committee Reports**

#### **6.1 Professional Standards - Patti Dobi & Kevin Ettinger**

##### Activities to Date

- June 2007 met with new co-chair, Patti to greet with the group at Kirin Restaurant in New Westminster.
- Barb Mykle-Hotzon is on the K-12 sub committee and she went along with the teachers of the Deaf, Greg Desrosiers and Connie Sinkler-Thomas to the Council of Administrators of Special Education meeting on August 27<sup>th</sup> in Richmond. They set up information and spent the day answering questions re: administrators had around the hiring of interpreters. There was a recent completed joint FNDC - WAVLI document distributed.
- The k-12 sub committee current member are Mirian West, Wanda Sinclair, Kirsten Hagemoen, Laurie Klecker (Vernon), and Barb. They would like to recruit more members who are currently working in the K-12 system.
- Karen Malcolm has resigned. They need to recruit a new member to replace her position.

- Lis Keallen is currently pursuing her education and she will try to be available for our meetings.
- Deloris and Paige Thombs with the Deaf Access Office went to the Policy and Planning Analyst, Jeannie MacPherson on July 30<sup>th</sup>. They were discussing the inconsistencies among registries and the changes are made to policy - they are updated in the manuals. Jeannie is very open to having interpreters address her directly if any issues arise in the work. Deloris did ask about getting policy information available to interpreters so that registries and interpreters are all on the same page. Jeannie is also getting the contacts and such information regarding the solicitor general's department so they can address these issues of standards and access with events leading up to and following court with police, probation, and etc. They have agreed to meet again before the GM in October.

## **6.2 Professional Development - Jen Smith-Dickson**

### **Activities to date:**

- No report submitted.

## **6.3 Fundraising - Stephanie Attridge**

### **Activities to Date:**

- Nothing to Report

### **Ongoing Activities:**

- Cookbooks: see Nathalie Freyvogel

### **Future Activities:**

- Seraphine Acosta is now co-chairing the fundraising position with me. We will be getting together soon to start a few projects for the future.

## **6.4 Newsletter - Meghan Sime & Meg Reket**

### **Activities to Date:**

- No Report Submitted

## **6.5 Membership - Darcie Kerr & Nigel Scott**

### **Activities to Date:**

- No Report Submitted.

## **6.6 Directory Committee - Heather Perry**

### **Activities to Date:**

- Completed membership's changes to contact information.
- Completed this year's directory

### **Ongoing Activities:**

- Reformatting the directory and how information is submitted.
- Investigating if it would be possible and how much it would cost to have an online form to fill out your information.

### **Future Initiatives:**

- Continuing to distribute the printed directory to the membership and organizations.
- Developing a more efficient way to complete the directory.

## **6.7 Douglas College Student Rep. - Sisko Huijgen-Bilker**

## Activities to Date:

### 1<sup>st</sup> years:

- There are 12 full-time and 1 part-time students. (11 female, 2 male).
- Two students are CODA.

### 2<sup>nd</sup> year:

- There are 12 full time students.
- Most 1<sup>st</sup> year students have taken one CFCS course in the summer to lighten their load in the fall term.
- Four 2<sup>nd</sup> year students have been working at DYT over the summer.
- The 2<sup>nd</sup> years have taken CFCS 2410 in the first three weeks of August. This class is normally offered in May after the 2<sup>nd</sup> years' practicum.
- The 2<sup>nd</sup> years have just returned from a successful week at Seabeck.

### Ongoing Activities

- The 1<sup>st</sup> years will have their first classes on September 4<sup>th</sup>. The 2<sup>nd</sup> years will start their fall term on September 5<sup>th</sup>.

### For Discussion

## 7. Old Business

### 7.1. Website

- The executive will be putting asking for proposals regarding a new website to interested web designers within the community. The executive will make the final decision. One thousand dollars has been allotted for the web design.

## 8. New Business

### 8.1 PSCA - Marna Arnell

Marna Arnell and Deloris Piper will be resigning from their positions at PSCA in the new year.

### 8.2 Recruitment

- discussion about recruiting more interpreters. Recommendation was made to set up a PR committee that would focus on recruitment, and work in liaison with other agencies.

### 8.3 Motions

#### **Motion 01-10-07**

Moved by: Carmen Curman

Seconded by: Kathy Keple

Motion: I move that WAVLI create a new board position and appoint, until the next election, as a member in the area of Public Relations. (PR)

#### Rationale:

We've noticed that currently there is a supply and demand issue in our field. Initiatives are starting in various Post Secondary Institutions and communities to recruit more people to our profession.

WAVLI should have a representative to assist any organization in their efforts. The duties and responsibilities can include:

- To recruit people to our profession.
- Liaise with VCC and DC to increase enrollment
- Attend job fairs at high schools
- Work under the direction of the executive.

**Passed**

**9. Announcements**

- 9.1 Paige T from DAO
- 9.2 AVLIC Info (Barb)
- 9.3 WAVLI Award 2008
- 9.4 Kristi F
- 9.5 Next WAVLI *General Meeting* - March 8<sup>th</sup>, 2008

**10. Adjournment**