

WAVLI Executive Meeting - MINUTES
Friday March 7th, 2008 – Cactus Club
Arrival: 6:00-6:30 PM; Meeting: Promptly- 6:30-8:30PM

1. Call to Order 6:35 p.m.

Present: Kirsten Hagemoen, Marion Bruining, Susi Bolender, Brenda Carmichael, Carmen Curman

Regrets: Suzie Giroux

2. Approval of Agenda - Susi, Marion

3. Accept Minutes - January 2008 Executive Meeting - to be done at March 11th/08

4. Introduction of Guests

5. Executive Reports:

5.1 President - Susi Bolender

Activities to Date:

- Met with Monte Hardy (PSDHH) and Cheryl Palmer (Douglas College) to discuss possibility of recruitment support for INTR @ Douglas
- Planning with PCAS and volunteers in planning of January Workshop
- Discussions with AVLIC reps getting direction re: WAVLI COE
- Communications with TOI facilitator regarding workshops
- Preparations for Board Meetings
- Answering emails as required
- Discussions and support to V.P.
- Support to members of the board and general membership
- Meet with S. Giroux, Sorenson Vancouver Centre Manager, to discuss a variety of community issues
- Correspondence with a variety of individuals and organizations
- Discussions with the K-12 committee regarding a weekend event to co-inside with the March GM
- Met with WBP about possible future initiatives (mental health interpreter training and DI training programs).
- Planned January 19th workshop with Linda Cundy and sourced sponsorship and support from other organizations to help facilitate the planning.
- Talked with Treasurer about budget and how to log additional monies for WAVLI from community partnerships
- Spoke with folks on PR committee about upcoming plans/projects.
- Discussed possibility of partnering with FNDC to produce an informational DVD re: interpreting and delegated to PR to follow up.
- Addressed concerns from members
- Spent a lot of time on the new website (content)
- Work on Accounting workshop for self-employed folks for Feb (to be hosted on Feb 13th at Douglas College)
- Worked with AVLIC president and WAVLI fundraising committee to host an event for AVLIC board members on Feb 22nd.

Ongoing Activities:

- Coordinating with other board members and organizations regarding Spring GM + workshops

- Working with Pro-D to coordinate Introductory Mental Health workshop with support from WBP
- Support the PR team as needed
- Work on professional development with DI population
- Sending updates to web designer

Future Initiatives:

- Re-organizing/re-structuring internal WAVLI board efficiency
- Continue to build community relationships
- Consult with other board members and organization members about long term goals for WAVLI (possible "retreat" for board members to have long-term planning think-tank).

5.2 Past President - Suzie Giroux

Activities to Date:

- addressed questions re: membership renewal, membership categories, membership prices.
- provided feedback and history on membership renewal date
- provided feedback to Vice President for WAVLI web site

Ongoing Activities:

- nothing to report at this time

Future Initiatives:

- nothing to report at this time

5.3 Vice President - Carmen Curman

Activities to date:

- Attended board meetings
- Attended executive meetings
- Dealt with all WAVLI email correspondences
- Provided support to the new PR committee
- Provided support to the President as needed
- Had telephone conference with fundraising committee
- Help co-ordinate registration for ``If I Only Had the Words`` workshop
- Help co-ordinate registration for the Tax workshop
- Organized logistics of Executive meeting on March 7
- Worked with membership and directory committee`s to ensure a smoother membership and directory process this year.
- Worked with membership committee to get membership info updated on website.

On Going Activities:

- Checking and responding to WAVLI emails
- Assisting board committees as needed

Future Initiatives:

- Nothing to report at this time

5.4 Treasurer - Brenda Carmichael

- Report not Submitted

5.5 Secretary - Marion Bruining

Activities to Date:

- Attended executive meeting when possible.
- Prepared agenda for executive meetings and General Meetings.
- Prepared minutes for executive meetings and General Meetings.
- Distributed General Meeting package to the membership.
- Other duties designated by the President and Vice President.

Ongoing Activities:

- Same as above.

Future Initiatives:

- nothing to report at this time

5.6 Member at Large - Kirsten Hagemoen

Activities to Date:

- Attended Executive meetings
- WAVLI Rep at DBAW Gala
- Announcements out to the listserv
- Discussion and planning of Fall GM in Victoria
- Room bookings
- Confirmed WAVLI reps on committees
- Document editing

Ongoing Activities:

- Spring GM and workshop planning

Future Initiatives:

- None at this time

6. Committee Reports:

6.1 Professional Standards - Patti Dobi & Kevin Ettinger

- Report not Submitted

6.2 Professional Development - Jenn Smith-Dickson

Report not Submitted

6.3 Fundraising - Stephanie Attridge & Serphine Acosta

Activities To Date:

- AVLIC Orange Room Cafe Social Feb 22

Ongoing Activities:

- Cookbook-needs help with final preparations before printing-contact Nathalie Freyvogel
- We would like to send in the final cookbook put together for printing before the GM so that we can sell pre-orders for Mother's Day.
- Marion is picking up a catalogue for WAVLI clothing and will provide samples to buy at the GM
- 50/50 at the GM
- Raffle basket to be drawn at the GM
- Bowling Nite planned for April 24th 7-9 at Rev's
- Anyone who would like to help with the Fundraising committee, whether it be ideas, or

hands on help or both is welcome. Please contact Stephanie Attridge or Seraphine Acosta-Charlson

Future Initiatives:

- Comedy Club Nite, Yuk Yuks or Lafflines
- WAVLI Auction 2009...spring or winter...undecided

6.4 Membership - Darcie Kerr and Nigel Scott

Activities to Date

- Getting new membership cards
- Looked into the possibilities of lamination for the membership cards. It is not possible this year because AVLIC is all members to sign their cards. I will look into it again for 2009.
- The cost for the new cards should be about \$50-60. The new cards have colour, etc.
- Discussing membership criteria, categories and dues with AVLIC.
- Composed a letter to the membership with an explanation of all the new membership categories, why the changes occurred and benefits of membership.
- Sent an update to the Ripple with costs. Included our membership letter.
- Assisted some members with questions and concerns regarding the upcoming membership renewal.
- Ongoing membership registration and data updates were carried out.
- Nigel will be attending the Well Being Programs 'DI recruitment night' to help new members apply for membership.
- Updated the AVLIC/WAVLI welcome letter.
- Was in contact with AVLI-NB on membership process and did information sharing and gathering.
- Have been in contact with AVLIC regarding the new on-line membership forms. We have been actively involved with idea sharing, information gathering and feedback.
- Have been in contact with Heather Perry regarding the directory and membership. We are establishing a way in which we can communicate which members register and pay after the March 31 deadline, so that it is clear who should be included in the 2008 directory.

6.5 Newsletter - Megan Sime

Activities to Date:

- Attended executive meetings
- Attended Fall GM in Victoria

Ongoing Activities:

- Seeking submissions for the Ripple
- Seeking new ideas for the Ripple

Future Initiatives:

- Work on having the Ripple available in both colour and a printer friendly edition.

6.6 PR Committee - Bay Generoso (Chair)

Activities to Date:

- Setting up initial meeting to establish roles and expectations of the Committee

Attendance: Bay, Heather, Jen

- CSP Meeting (sub-committee for recruitment). Jan 16/08 Bay in attendance.
- Brenda Carmichael joins the group.
- Meeting with David Jones of DCJ Productions regarding cost/storyboarding/content of the Video. Bay in Attendance.
- Initial PR introduction through list serve.
- PR questionnaire through list serve.

Ongoing Activities:

- Setting up proposal from DCJ Productions to bring to the CSP meeting.
- CSP meeting Feb 29
- Writing a proposal to Sorenson regarding match funding for the Project.
- Gathering information pertaining to ASL classes/interpreting program
- Gathering community input for the Video
- Semi-monthly emails to listserve, updating the interpreting community on the project.
- Storyboarding for the video

Future Activities:

- Writing proposals to Douglas and VCC regarding match funding
- Acquire info in job fairs/career days in the Lower Mainland.
- Contacting these schools and introduce PR and our interest in attending these events.
- Coordinate PR volunteers to manage booths.
- Gather information packets regarding the process of becoming an interpreter.

6.6 Douglas College ITP Student Rep

Activities to date

- Dave Still is back after a leave of absence.

Ongoing activities

- Nothing to report

Future initiatives

- The twelve second year students have finished their first practicum of four weeks and started their second practicum on February 25, 2008.
- The first year students have had their retreat weekend on February 8, 9 & 10.
- The first year students are planning on having a few fundraisers in the coming months. I will keep WAVLI posted on what their plans are as soon as more information is available.

7. Old Business 7:15-7:30 pm

7.1 WAVLI Website - Susi

Discussion: related to ongoing upkeep for the WAVLI website. Monies need to be allotted for this, as well someone should be responsible. Will discuss this further at the March 11th meeting as well as the GM.

7.2 Cookbooks - Susi

Discussion: It is still unclear as to when the cookbooks will be ready for distribution.
Action: Carmen will contact Nathalie and give her a deadline for the cookbooks.

8. New Business: 7:30-7:50 pm

8.1 Board Retreat - Susi

Discussion: Like to hold a board retreat in May for the executive and standing committees. This will be a planning meeting to focus on short and long term goals for the executive.

8.2 President Position- Susi

Discussion: nothing to report.

8.3 Meeting Re: VRS in Canada - Susi

Discussion: There has been some meetings/discussion related to VRS in Canada. Members of the community have been meeting with various organizations as to how to best approach this situation. In terms of involvement from WAVLI, the board discussed recommending a member of WALVLI to be part of the meetings. This member needs to be someone that is not currently employed at Sorenson so that there is no conflict of interest.

8.4 Length of Postings on Website

Discussion: related to the length that postings will be on the WAVLI website. There is one company that is interested in keeping their posting on the website. Currently the cost is \$10/3 months. It was determined that WAVLI would charge \$40 for a yearly fee.

9. Announcements 7:50-8:00 pm

9.1 Executive Meeting Date - March 11th = Executive and Standing Committees.

Adjournment: 8:20 p.m.