

*WAVLI Executive Meeting*  
*Tuesday, May 3, 2005 at 7:00 pm at Douglas College Room 2802*  
**MINUTES**

**1. Call to Order – 7:11 PM**

**Present:** Sara MacFayden, Deloris Piper, Karen White, Emily Drew, Anita Gock, Kirsten Hagemoen

**Regrets:** Robyn Albert, Lisa McCarron, Dean Wiebe, Brenda Erlandson, Jill Verbickas, Leah Venechuk, Suzie Giroux, Pamela Hooff, Brenda Carmichael, Allison Sands, Barb Mykle-Hotzon, Karli Thomas

**Incoming Board Members present:** Jessica Siegers, Brianne Sullivan, Rebecca Froese, Denise Zaplotynsky, Patricia Menjivar, Jen Yim, Francois Pepin, Brenda Pitcairn

**2. Approval of Agenda** - Karen, Rebecca

**3. Time Items** - none

**4. Accept Minutes from April 5, 2005 Executive Meeting** – Karen, Jessica

**5. Executive Reports**

**5.1 President** - Sara

- Arrangements made for Sara MacFayden and Robyn Albert to attend the AVLIC Presidents meeting and AGM in Edmonton, June 03/4, 2005. Both Sara and Robyn will represent WAVLI at the President's mtg. and Suzie will be at the AVLIC board mtg.
- Will remain in Edmonton 2 days for MCC committee work, particularly getting ready for the focus groups in the Fall.
- Acting as WAVLI's representative at the Council of Service Providers meeting May 11
- Request for any issues/topics that need to be brought to the national level to be forwarded after reading the AGM package

**5.2 Past President** – Deloris

- Nothing to report

**5.3 Vice President** – Suzie - REGRETS

- Nothing to report

**5.4 Treasurer** - Karen

- March is not closed off or finished as the bank statements have not arrived as yet.
- Unofficial total for the end of April - \$14,530
- Reminder to new board members – Please bring receipts to the Board mtgs, to be reconciled before or after the mtg.

**5.5 Secretary** – Jessica (Robyn – REGRETS)

- Nothing to report

**5.6 Member-at-Large** – Jen (Karli – REGRETS)

- We have a room booked for the "Meet the Exec" Night, Room 2223 at Douglas College, NW. Food and decorations are being taken care of. Hosting is being taken care of (thanks Barb). Final numbers are approximately 25.

## 6. Committee Reports

### 6.1 Professional Standards – Barb – REGRETS

- Nothing to report
- No new Chair at this time

### 6.2 Professional Development – Anita & Brenda P

- Greg's 2<sup>nd</sup> workshop on Government and Politics had to be cancelled for lack of registration
- Request from the Victoria interpreters to bring Greg's workshop to Vancouver Island, response in the works.
- Dave Still's workshop set for the 14<sup>th</sup> of May, so far 20 registrants, max is 25.
- Jill is still working on getting the K-12 workshop for CAEDHH off the ground. – this needs to be started now with information out before the end of the school year
- Brenda Pitcairn has been getting together with present Pro-D committee in preparation to take over the reins.

### 6.3 Fundraising – Brenda C – REGRETS

#### Fundraising Report – May 2005

Activities to Date (March, April)

#### Meetings:

- Soliciting volunteers to be chair or co-chair of fundraising committee.
- Had conversation with Pamela and she agreed to be co-chair.

#### Ongoing Activities:

##### GOLF TOURNAMENT UPDATE:

- **Dates:** We have secured the Surrey Golf Course for Saturday, Sept. 17/05
- **Where:** The Surrey Golf Club 7700 168<sup>th</sup> Street
- Went to the site to look at the tent to make sure we have enough space. It is large enough and would be very nice if we have good weather. If it rains the facility provides a cover.
- Requested deposit of \$200.00 to be sent to the Golf Tournament.
- Sent email to Cecelia requesting a meeting.

##### AUCTION:

- Started collecting door prizes / auction items.
- Booked Croatian Cultural Center for November 19, 2005.
- Sent email recruiting volunteers for sub committees.

##### SCRABBLE TOURNAMENT:

- Emailed Leona Parr-Hamel to see if she would be interested in organizing a scrabble tournament.
- Emailed Leona to see what dates she wants to book the tournament.

##### CAR WASH:

Contacted two possible venues for the gas station: Chevron on Hastings, and Mohawk on Willingdon.

### 6.4 Membership –Denise (Geoff – REGRETS)

- Have taken over fully from Renae
- Going through all the boxes and papers
- Have a file of memberships that are "in limbo" (missing information/payments, etc)
- No # totals yet

- Getting the “system” figured out
- 6.5 Newsletter** –Emily, Brianne, Rebecca
- Newsletter is going well. Emily and Leah will stay on through the summer transition period
  - New issue will have more ads due to the “free ads on space available” policy (ads limited to things pertinent to the interpreting and Deaf communities)
  - Next deadline for the *Ripple* is June 15, 2005
- 6.6 Care Committee** – Patricia (Allison – REGRETS)
- Transfer of reins has not happened yet
  - Nothing new to report
- 6.7 Directory Committee** – Francois (Brenda E – REGRETS)
- Francois has received the program and the materials, now is just waiting for the rest of “the stuff” before putting together the new directory.
  - Printing of the directory (time wise) dependent on the graduating class getting their pictures (to be done on May 11) and information (cards will be distributed and gathered on May 11 also) in
  - Request for a “new” colour for the cover of the directory (orange was strongly suggested)
- 6.8 Post-Secondary Interpreters Committee** – Allison – REGRETS
- Nothing to report
- 6.9 Douglas College ITP Student Rep** – Kirsten
- Corresponded with Karli and students regarding “Meet the Exec” night on May 11<sup>th</sup>.
  - Wrote up review of activities for the year along with more formal blurb on the requirements and benefits of the Student Rep Position for the up and coming 2<sup>nd</sup> year class.
  - Screening Weekend has gone by. First year students were very involved in running the weekend as well as being on the question panel for applicants.
  - All second year students are back from final practicum and working on our portfolios. (FYI Portfolio requirements have changed significantly over the years. It involves 2 papers – one on involvement and planned future involvement in WAVLI/AVLIC, the other on Philosophy of Professional Practice – and 1 10 min Professional Development Plan in ASL on video.)
  - Practicum Presentations are the mornings of May 19 and 20, from 8:30 am to 12:30 pm.
  - Second Year Students are having a final pub night Sunday May 22 at the Shark Club in Burnaby. Tickets are \$8.00 and include a drink.

Review of what I've been doing this year:

- Attending monthly executive meetings
- Reporting on student program activities such as volunteer interpreting, retreat, practicum, etc.
- Reporting back on current issues/discussions of the board to the students via webct
- Informing board members of upcoming student fundraisers, pub nights etc.

- Taking questions from students about WAVLI to the board meetings and reporting back.
- Offering a student perspective during board discussions - ie. about timelines conflicting with school schedules/reduced student prices for workshops/interest of students in different issues...
- Posting items of interest to students from the WAVLI and AVLIC listserves on webct. ex: workshops, trends in the field, interesting websites...
- Printing and posting WAVLI events and workshops on student bulletin boards as well as other Deaf events such as Volleyball, etc.
- Making a report at WAVLI GMs
- Answering or redirecting questions from students about different WAVLI committee functions.
- Getting involved in other WAVLI board projects ie making crackers for the Oct GM, being involved in developing a form for another project
- Encouraging students to submit Ripple articles
- Submitted Ripple articles introducing myself and the position to the membership. Also submitted an article on the practicum experience.
- Meeting lots of great interpreters and having fun making contacts!

## **7. Old Business**

### **7.1 Next step for WAVLI initiatives**

- Reminder to keep thinking on this for June
- Goal: to have all proposals drafted with the same degree of thoroughness for June 11

### **7.2 Plans for board retreat June 11**

- Start time 9AM, End time 5PM
- Location: Barb's home in Langley
- Approx. 18 people will be in attendance
- Lunch will be provided by WAVLI

### **7.3 Meet the Executive Night May 11**

- Discussion around a welcome gift for new grads – Sara and Deloris will think on and decide appropriate “welcome to the field” gift
- Board members exhorted to bring “words of wisdom”

### **7.4 Professional Standards Committee Chair**

- Nothing to report

### **7.5 Care Committee**

- Discussion on what to “do” with the Care Committee to be continued at the June 11 mtg

## **8. New Business**

### **8.1 Fundraising Committee Co-Chairs**

- **Motion – Deloris/Jen**

I move that the WAVLI Board appoint Pamela Hoof and Brenda Carmichael as the co chairs of the Fundraising Committee for the term of 2005-07

*Carried*

### **8.2 Corn Party Donation**

- Discussion again around needing a donation that will promote WAVLI

- Decision to donate 2 tickets to the WAVLI Golf Tournament in September

**9. Announcements**

- 9.1 Upcoming community events – Deaf Deaf World May 7  
9.2 Next Exec Meeting – **Retreat on Saturday, June 11 at Barb's home in Langley, 9 am to 5 pm**

**10. Adjournment 8:35 pm - Denise**