

# W.A.V.L.I EXECUTIVE MINUTES

MAY 28, 1997

PRESENT: Vicki Yee, Marna Arnell, Tarren McKay, Krista Lefler, Kim Bordynuk, Cheryl Palmer, Suzie Giroux, Jennifer Beauchamp, Deloris Piper, Diane Pattison, Monica Arduini, Estelle Blazecka

<u>SUBJECT</u>	<u>INFORMATION</u>	<u>ACTION</u>
<i>Call to Order</i>	6.55 p.m.	
<i>Additions to Agenda</i>	7.3 New Grads	
<i>Accept minutes from March meeting</i>	Date of March meeting should have stated March 28, 1997.  Minutes accepted as changed	
<i>Review Actions:</i>	Suzie: Re: GST number -- has had difficulty getting through during working hours -- will try during the summer. Krista has a fax number and will pass it along to Suzie.  All other actions completed.	
<b>EXECUTIVE REPORTS</b>		
<i>President</i>	(No written report)  There were problems with the election -- Robert's rules were not followed. Suggestion of having a parliamentarian present at meetings to help facilitate proceedings.  All voted in favour of holding the June meeting at Barb Mykle-hotzen's place on June 25th.  July retreat -- call Dobby's to confirm if the will accept a larger group and if there is an appropriate time in July.	

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<i>Vice President</i>	<p>Suzie agreed to write an article for the next edition of the AVLIC NEWS. Submission deadline date is June 30, 1997.</p> <p>Moved to accept report: Diane Second: Monica</p> <p>(report distributed)</p> <p>Kristi Falkner has asked to have the minutes of the executive meetings sent to the island since they can't get here for the meetings.</p> <p>We will now be listed in the Red Book with Suzie's number listed for our phone number.</p> <p>moved to accept report: Monica second: Diane</p>	<p>Suzie</p> <p>Estelle</p>
<i>Treasurer</i>	<p>(Treasurer's report attached)</p> <p>Web Committee Web Committee to be added permanently to agenda.</p> <p>The Web Committee's PR package was passed around. This will be displayed at CAEDHH.</p> <p>The Web Committee will report back to the executive in the fall regarding rates for advertising on our Web Page</p> <p>Suggestion to review the constitution at the July meeting. Portfolios to be prepared to pass to New Board in July.</p> <p>Moved to accept report: Suzie second: Vicki.</p>	<p>Estelle</p> <p>Web Committee</p> <p>Deloris and Estelle</p>

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<i>Member at Large</i>	<p>(no formal report)</p> <p>CAEDHH Conference:            Several members will be attending the conference and are willing to help man the table -- Marna and Monica will take care of the table. Will have directories available as well as Web information, AVLIC info., membership info for both AVLIC and WAVLI. Will also have a fund raising raffle. We have to pay \$85.00 for the table and we are hoping to recoup some of that money.</p> <p>AVLIC Board visit -- January, 1998            Several people have volunteered to help out but still short of billeting places. Planning to write article for Ripple requesting volunteers.</p> <p>moved to accept report: Vicki            second: Sue Harry</p>	Vicki
<b>COMMITTEE REPORTS</b>		
<i>Fundraising</i>	<p>(no formal report)</p> <p>Phone tree: We have not heard from many people for the Pirates and Pagans car rally planned for June 21, a phone tree may be a good idea.</p> <p>Auction and Pasta Feast            Letter for soliciting donations will be available at June executive meeting as well as a list of who it has been sent to.</p> <p>It was suggested that advertising is available on TV and radio for events such as this.</p> <p>moved to accept report: Kim            second: Deloris</p>	Fundraising committee

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<i>Membership</i>	<p>It was asked if a non-voting committee chair who is not required to attend executive meetings should be required to be involved in the phone tree. It was felt that it should not be a requirement, but certainly available if that person wanted to do it. Jenn will adjust the phone tree with regard to the Care Committee for next meeting.</p> <p>(report attached) Jennifer quoted prices from different printers for second pages and envelopes</p> <p>Motion: Diane Move that we order 1000 second pages and 1000 letterhead. second: Suzie carried</p> <p>Motion: Cheryl Move that we purchase 1000 clear return address labels and #10 continental blue, classic laid envelopes. second: Sue Harry carried</p> <p>J.J. was not able to come tonight as planned.</p> <p>AVLIC membership chair, Cheryl Meyer, called all the provincial chapter membership chairs with questions regarding general membership. Jennifer has the results of that survey.</p> <p>It was agreed that the phone tree list should indicate if individuals are supporting, associate, or active. Jennifer will put this on for next time.</p> <p>Someone at the general meeting voted but did not carry active membership status.</p>	Jenn

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<p><i>Professional Standards</i></p>	<p>MOTION: Suzie  Moved to make voting cards for use and general meetings.  second: Kim  carried</p> <p>moved to accept report: Jenn  second: Vicki  (report distributed)</p> <p>Joint Project WAVLI/CAEDHH BC --Working document to guide itinerant teachers and interpreters working in a school setting. Plans are to put summary of this on the Web Page and solicit feedback from members.</p> <p>Discussion about whether WAVLI should contribute financially to the final printing of this document. --- It was suggested that we did not enter into this with the idea of cost sharing and have not budgeted for it this year.</p> <p>Resource Guide: Brochure -- Working With Interpreters. How do we get it out to members for feedback and approval?</p> <p>Deloris will draft ideas for an updated resource guide for working with interpreters and bring that to the September meeting.</p> <p>Distribution of PR package. Start by getting the directory out to Deaf organizations, police stations, and any employers we know about who could use it.</p> <p>PR package could include a letter of introduction inviting them to meet with us, a resource guide, the professional standards practice paper, and a directory. Announcement could be put in the newsletter to make members aware that this is available.</p>	<p>Jennifer</p> <p>Deloris</p>

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	<p>A suggestion was made to set aside time at the General Meeting for people to sign up places they would like to see the directory sent. This may help with the frustration people are feeling when they</p> <p>Bingo License -- one area we may run into difficulty is the issue of charitable organization. Suggestion to submit it, expect to be denied and then go for the appeal process. It has been tried in the past but we have never gone through the appeal process. There is a \$100.00 registration fee.</p> <p>MOTION: Diane I move that Deloris send in an application for a bingo license along with the required application fee. second: Monica motion defeated</p> <p>MOTION: Deloris Move that I apply for a Bingo license that might involve appealing the previous application or submitting a new application with its respective fee. second: Monica carried</p> <p>Will send Standard Practices paper out with the Ripple and ask for feedback. A deadline should be given for when we want the feedback by. If we get no feedback then we go with it.</p> <p>moved to accept report: Deloris second: Sue</p>	

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<i>Professional Development</i>	<p>Discourse Mapping Workshop -- April 4/5  -- seemed to be successful  -- plan to submit something to the Ripple about this workshop</p> <p>Summer Institute: August 22/23 (tentative)  -- old and new chairs will work on this together</p> <p>The workshops offered through Douglas may interfere with the numbers we may get out for the summer institute.</p> <p>moved to accept: Sue  second: Cheryl</p>	
<i>Newsletter</i>	<p>(no formal report)</p> <p>Carrie Burch from Interpreter's Network will be in touch with Suzie to let us know about workshops coming up and Suzie will put them on our Web Page to get the word out to members.</p> <p>Newsletter will go out in June. Deadline for submissions is June 1.</p> <p>moved to accept: Cheryl  second: Vicki</p>	
<i>New Business</i>	<p>Tarren McKay reported on behalf of the Post Secondary Interpreters Group. They have had two meetings to date with a facilitator present. More information will be forthcoming as progress is made.</p>	
<i>Graduating Interpreters</i>	<p>It was expressed that WAVLI should have been represented at the recent graduation of the interpreting class to welcome them into the field. Also, a suggestion was made that somehow WAVLI should get involved in the program -- possibly in a professionalism class.</p>	
<i>June meeting</i>	<p>At Barb's place: June 25th, 6:30 p.m.  Pot luck and introduction of new board.</p>	
<i>Adjourned</i>	<p>9:45 p.m.</p>	