

**WAVLI BOARD MEETING**  
Monday, February 27, 2017  
Douglas College, New Westminster, Room N1220  
6.30 p.m. – 8.30 p.m.

Attendees: Brenda Carmichael, Tyler Churchman, Suzie Giroux, Sara MacFayden, Julia Menzies, Miriam West (remotely), Sarah Williams, Silas Woodsmith and Sarah Zelitt.

Regrets: Roanne Greiff and Trevor Leyenhorst.

Students: Tina Millar and Sandra Saoumaa.

**1. CALL TO ORDER**

6.33 p.m.

**2. APPROVAL OF THE AGENDA**

Moved: Tyler Churchman

Seconded: Julia Menzies

Motion: CARRIED

**3. HOUSEKEEPING**

Motion 10 minutes

Moved: Tyler Churchman

Seconded: Julia Menzies

Motion: CARRIED

**4. APPROVAL OF JANUARY 2017 MINUTES**

Moved: Julia Menzies

Seconded: Suzie Giroux

Motion: CARRIED

**5. DIRECTOR REPORTS**

5.1. President – Report attached

5.2. Vice President – Report attached

5.3. Treasurer – Report attached

5.4. Secretary – Report attached

5.5. Member-at-Large – Report attached

**6. COMMITTEE AND EX OFFICIO REPORTS**

6.1. Past President – No report

6.2. Membership – No report

6.3. Professional Development – Report attached



- 6.4. Professional Standards – Report attached
- 6.5. Public Relations – No report
- 6.6. Technology Committee – Report attached
- 6.7. Douglas College Student Representative – No report

Motion to accept reports

Moved: Julia Menzies  
 Seconded: Tyler Churchman  
 Motion: CARRIED

Motion to open Old Business

Moved: Julia Menzies  
 Seconded: Tyler Churchman  
 Motion: CARRIED

## 7. OLD BUSINESS

- 7.1. **ACTION ITEM:** Secretary will develop policy for online viewers contributing to meetings. **IN PROGRESS**
- 7.2. **ACTION ITEM:** Secretary will include announcement that 2020 Conference Committee still looking for committee chairs in monthly Board update via WAVLI listserv. **COMPLETE**
- 7.3. **ACTION ITEM:** President will contact Anita Harding about modifying corrected poker tournament flyer, and will report back to the Board at the February meeting. **COMPLETE**
- 7.4. **ACTION ITEM:** Secretary will remind members that elections are coming up in the next email update on the listserv. **COMPLETE**
- 7.5. **ACTION ITEM:** Treasurer will follow up with Professional Development and decide whether to continue using PayPal or to remove PayPal from WAVLI website. **COMPLETE**
- 7.6. **ACTION ITEM:** Treasurer will follow up with Professional Development to coordinate set up of SquareUp as new invoicing system. **IN PROGRESS**
- 7.7. **ACTION ITEM:** Professional Standards and Secretary will draft response to Maple Communications letting them know WAVLI will not post their company on [wavli.com](http://wavli.com)'s list of referral agencies. **IN PROGRESS**
- 7.8. **ACTION ITEM:** Professional Standards and Secretary will draft disclaimer for WAVLI website's referral agency page, stating it is a list of local referral agencies using WAVLI members. **IN PROGRESS**

Motion to close Old Business  
 Moved: Tyler Churchman



Seconded: Suzie Giroux  
Motion: CARRIED

Motion to open New Business

Moved: Tyler Churchman

Seconded: Julia Menzies

Motion: CARRIED

## 8. NEW BUSINESS

### 8.1. Deaf Interpreter Committee

Scott Jeffery

Scott wanted to come to meeting to discuss WAVLI striking a DI committee, but could not attend. President had a meeting with a few WAVLI DIs and one non-member looking to become a DI. Some concerns included membership price increase for DIs and lack of DI involvement with Board. One DI willing to be a Professional Development committee member, but the other DIs want a formal committee.

**ACTION ITEM:** Vice President will follow up with Scott Jeffery to clarify the details of the request strike a DI committee.

### 8.2. Affiliate Chapter Presidents' Report

Brenda Carmichael

Online meeting held in January. ACs meet six time a year, and four time a year with AVLIC. No cost to meetings, as they happen online. One other AC president asked if other chapters have been attending meetings happening in various communities about making ASL an official language. WAVLI and other chapters have not. Suggestion was to see how all ACs can get involved. Info sessions happened in various provinces. Information available on government websites.

### 8.3. Interpreter resources for the public

Brenda Carmichael

An employee at PDHHS sent email to the President regarding working together to create a resource document with WAVLI to answer public's questions about where to find interpreters, who is responsible for paying, etc. Such a document was created in the past, but decided it couldn't be used as one single document, but instead broken up into smaller documents. The way it was drafted did not work for WAVLI. It is a little awkward in its current state to be used on WAVLI's website as it speaks to many different themes (e.g. how to book interpreters, where to find funding, accessibility, etc.) Project ended up getting out of hand. Has to be relocated and reworked.

**ACTION ITEM:** President will find document and will forward onto Past President. Will follow up at March meeting.

### 8.4. PayPal versus SquareUp

Suzie Giroux

Compared the two. Recommendation is to go with SquareUp. Both very similar but SquareUp is cheaper and money comes in faster. Simple attachment, or can manually enter credit cards.

*I move that WAVLI no longer use PayPal to process credit card Payments and moves to Square, Inc for processing all future payments.*

Moved: Suzie Giroux



Seconded: Tyler Churchman  
Motion: CARRIED

Motion to close New Business

Motion: Julia Menzies  
Seconded: Tyler Churchman  
Motion: CARRIED

**9. ANNOUNCEMENTS**

None.

**10. ADJOURNMENT**

Motion to adjourn.

Moved: Sarah Zelitt  
Motion: CARRIED

Adjourned 7.19 p.m