



Board Meeting  
Douglas College, Room 1222  
Tuesday, October 21, 2014 (6.30 p.m. – 8.30 p.m.)

**Attendees:** Caroline Tetreault, Brenda Carmichael, Jessica Siegers, Simon Dorer, Spring Herold, Jenny Cowan, Caitlin Barker Gore, Kristie Walters, Jessie Dawson, Amanda Noiles and Brooke Oviedo

**Students:** Holly Francoeur, Kristin Daly, Alexandra Blackwell, John Roolen, Kristen Westcott, Kristi Simon and Vanessa Bailey

**Regrets:** Erica Kosciuk, Janet Lewis, Miriam West, Bryan Corry, Trevor Leyenhorst and Julia Menzies

**1. Call to order, welcome and housekeeping**

6:32 pm

**2. Approval of Agenda**

Mover: Brenda Carmichael

Seconder: Jessica Siegers

MOTION: CARRIED

**3. Motion to limit discussion**

Motion to limit discussion to 10 minutes

Mover: Brooke Oviedo

Seconder: Simon Dorer

MOTION: CARRIED

**4. Approval of September 2014 meeting minutes**

Mover: Caitlin Barker Gore

Seconder: Brenda Carmichael

MOTION: CARRIED

**5. Executive Reports**

**5.1** President – No Report

Caroline Tetreault

**5.2** Past President – No Report

Jessica Siegers

**5.3** Vice President – Report attached

Brenda Carmichael

- |                                       |               |
|---------------------------------------|---------------|
| 5.4 Treasurer – Report attached       | Simon Dorer   |
| 5.5 Secretary – No report             | Julia Menzies |
| 5.6 Member-at-Large – Report attached | Spring Herold |

## 6. Committee Reports

- |  |  |
|--|--|
| 6.1 Fundraising  | VACANT                                 |
| 6.2 Membership – No report<br>214 active, 12 Dis, 20 Students  | Jenny Cowan<br>Erica Kosciuk           |
| 6.3 Newsletter – No report<br>many last minute submissions, out end of Oct   | Caitlin Barker Gore<br>Kristie Walters |
| 6.4 Professional Development – Report attached<br>lost money on workshop   | Janet Lewis<br>Jessie Dawson           |
| 6.5 Professional Standards – Report attached   | Miriam West                            |
| 6.6 Public Relations – Report attached<br>out of pens, new ones with stylus  | Brooke Oviedo<br>Amanda Noiles         |
| 6.7 Technology Committee – Report attached<br>send reminder website registration and directory<br>and advise of time delay for registration approval | Trevor Leyenhorst<br>Bryan Corry       |
| 6.8 Student Representatives – Report attached  | Kristin Daly<br>Jamie Wilson           |

Motion to accept reports  
Mover: Jessica Siegers  
Seconder: Brenda Carmichael  
MOTION: CARRIED

## 7. Old Business

**7.1 ACTION ITEM:** Secretary will contact Forrest to see if WAVLI can help in the promotion of selling/donating the DVDs. Ongoing (move to ongoing activities in report)

**7.2 ACTION ITEM:** Professional Development Committee will look into to hosting an event for WAVLI Membership with the goal of educating on WAVLI

complaints and disciplinary policy procedures. On hold – (move to ongoing section of report)

**7.3 ACTION ITEM:** Technology Committee will give Student Members access to Members Only section on wavli.com. – COMPLETE (listserv access given too)

**7.4 ACTION ITEM:** Past President will look into legalities and process to disband Fundraising Committee. - COMPLETE

**7.5 ACTION ITEM:** Vice President will contact AVLIC publications (contact person: Misty) in regards to reading circles and publishing papers. - COMPLETE

**7.6 ACTION ITEM:** Professional Standards will contact Lsz Keallen and review process for hiring courtroom interpreters versus general legal interpreters. – IN PROGRESS

**7.7 ACTION ITEM:** Secretary will send Member at Large and Public Relations welcome packages. - COMPLETE

**7.8 ACTION ITEM:** President will contact Sara MacFayden and Rebecca McCormick in regards to policies and procedures to see what they have available. – IN PROGRESS

**7.9** Deaf and Hard of Hearing Provincial Resources                      Caroline Tetreault  
Programs Review – table till after Nov CSP mtg                      Jessica Siegers

**7.10** Referral Agency Relations Update – table till next month  
Caroline Tetreault

Motion: I move that the WAVLI Board contract a survey consultant to review our Agency and Independent Contractor Surveys before they are sent to the membership. Cost not to exceed \$300.00

Mover: Caroline Tetreault  
Secunder: Jenny Cowan

Motion to close Old Business  
Mover: Brenda Carmichael  
Secunder: Jessie Dawson  
MOTION: CARRIED

## **8. New Business**

**8.1** GM this Sat – send agenda and power point items to Caroline and Jessica by Friday, October 24, 2014

**8.2** AVLIC 2016 Fundraising – Pie in the face raffle and pie filming at GM

**8.3** Books & cookbooks and what to do with them – Jessica will bring the old books (from previous fundraising activities to sell donated books at WAVLI events) to GM, members can take them and what is left will be donated. Jessica will bring cook books (left over from previous fundraising activity) to GM – members or PR can take them and we can send some east for AVLIC 2016.

**8.4** Bylaws review – Jessica spoke with George, while researching the disbanding of the Fundraising Committee, and he advised that we review our Bylaws in full. He advised that in 2013 the Society Act was revised and some of our bylaws are not in line with the revisions. George also noticed that some of our bylaws contradict each other. The recent bylaw revisions from the Spring GM were not approved when filed in Victoria due to improper wording. Will bring motion to the GM have George assist with bylaws revision.

**8.5** Student Award – This award will be for students of Sign Language Interpreter Programs with in BC only. There is an award through AVLIC that is available nationally. The wording will be finalized on the Student Benefits document and sent to all board members and be posted on the website. Spring will revise wording of the Student Award description for the website, followed by the criteria for application and the determination of recipient.

**8.6** Bylaws Review – Jessica moves the following as a result of her investigation in to disbanding the Fundraising Committee.

Motion: BE IT RESOLVED THAT the Executive Committee (the Board) hereby directs the President to act pursuant to bylaw 2.10(d) and strike-out the Fundraising Committee as a of the standing or special committee

Mover: Jessica Siegers  
Secunder: Brenda Carmichael  
MOTION: CARRIED

Motion to close New Business  
Mover: Brenda Carmichael  
Secunder: Simon Dorer  
MOTION: CARRIED

**9. Announcements:**

Interpreters for GM – Have 1 if still need second Jessica will interpret and the Executive can appoint a non-board member take minutes.

## **10. Motion to Adjourn**

Mover: Jessica Siegers  
MOTION: CARRIED

Meeting adjourned at 7:42pm