



Board Meeting  
Douglas College, Room 3902  
Monday, February 17, 2014 (6.30 p.m. – 8.30 p.m.)

Attendees: Jessica Siegers, Brenda Carmichael, Julia Menzies, Miriam West, Maggie Harkins, Simon Dorer, Diana Lane, sea reid, Jessie Dawson, Jenny Cowan, Bryan Corry, Trevor Leyenhorst

**1. Call to order, welcome and housekeeping**

6.36 p.m.

**2. Approval of Agenda**

Motion: Jessica Siegers

Second: Jenny Cowan

Motion: CARRIED

**3. Motion to limit discussion**

I move we limit each topic of discussion to 10 minutes.

Motion: Trevor Leyenhorst

Second: Bryan Corry

Motion: CARRIED

**4. Approval of January 2013 meeting minutes**

Motion: Julia Menzies

Second: Caitlin Barker Gore

Motion: CARRIED

**5. Executive Reports**

**5.1** President – Report attached

Caroline Tetreault

**5.2** Past President – No report

Jessica Siegers

**5.3** Vice President – Report attached

Brenda Carmichael

**5.4** Treasurer – No report

Simon Dorer

**5.5** Secretary – Report attached

Julia Menzies

5.6 Member-at-Large – No report

Darcie Kerr

## 6. Committee Reports

6.1 Directory

VACANT

6.2 Fundraising

VACANT

6.3 Membership – Report attached

Jenny Cowan  
Erica Kosciuk

6.4 Newsletter – No report

Caitlin Barker Gore  
Kristie Walters

6.5 Professional Development – No report

Janet Lewis  
Jessie Dawson

6.6 Professional Standards – Report attached

Miriam West

6.7 Public Relations – No report

Maggie Harkins

6.8 Technology Committee – Report attached

Trevor Leyenhorst  
Bryan Corry

6.9 Douglas College Student Reps – Report attached

Diana Lane  
sea reid

Motion to close reports

Motion: Miriam West  
Second: Simon Dorer  
Motion: CARRIED

## 7. Old Business

**7.1 ACTION ITEM:** Membership Committee and Technology Committee will explore online proxy options and bring a motion forward to the Membership at the Spring GM. **IN PROGRESS**

**7.2 ACTION ITEM:** Secretary will contact Forrest to see if WAVLI can help in the promotion of selling/donating the DVDs. **IN PROGRESS**

**7.3 ACTION ITEM:** Professional Development Committee will look into to hosting an event for WAVLI Membership with the goal of educating on WAVLI complaints and disciplinary policy procedures. **IN PROGRESS**

**7.4 ACTION ITEM:** Technology Committee will post Facebook policy on WAVLI website. **COMPLETE**

**7.5 ACTION ITEM:** Member-at-Large will post social media policy on WAVLI Facebook page. **COMPLETE**

**7.6 ACTION ITEM:** Treasurer will look for imprinter equipment. **COMPLETE**

**7.7 ACTION ITEM:** Vice President will contact Susi Bolender about stepping down as Directory Committee Chair. **COMPLETE**

**7.8 ACTION ITEM:** The Board will look at disbanding the Directory Committee by the next GM, and delegating the Committee's duties to the Technology Committee and the Membership Committee. **IN PROGRESS**

**7.9 ACTION ITEM:** Secretary will create a list of duties entailed in maintaining the directory for the Membership Committee and the Technology Committee. **IN PROGRESS**

**7.10 ACTION ITEM:** The Board will invite other agencies, associations to speak after the GM if they would like to update the Membership on any news. **IN PROGRESS**

**7.11 ACTION ITEM:** Secretary will email the Board to see what dates work best for the Spring GM. **COMPLETE**

**7.12 ACTION ITEM:** Secretary will send out an email to the Membership regarding what positions are up for election at the Spring GM, along with position email addresses. **COMPLETE**

Motion to close Old Business

Motion: Maggie Harking  
Second: Simon Dorer  
Motion: CARRIED

## **8. New Business**

### **8.1 Member Refund Request**

Caroline Tetreault

A Member who paid for 2013/2014 Membership asked for a refund as they ended up on medical leave. AVLIC denied their request, they are now

approaching WAVLI for a provincial refund.

**ACTION ITEM:** Caroline will send out AVLIC exemption policy to Board to review for March meeting.

### **8.2 Membership Exemption Requests**

Caroline Tetreault

President and Membership Chair have taken on the responsibility of liaising with AVLIC on this. Members on exemption need to be educated that if on exemption, they are not allowed to work as an interpreter as it conflicts with OTP.

### **8.3 Spring GM**

Julia Menzies

GM will be held Saturday, April 12 from 10.00 a.m. – 1.00 p.m.

**ACTION ITEM:** Secretary will send an email to Membership with Spring GM Date and election info.

Motion to close New Business

Motion: Simon Dorer

Second: Miriam West

Motion: CARRIED

## **9. Announcements**

### **10. Motion to Adjourn**

Motion: Trevor Leyenhorst

Motion: CARRIED

Meeting adjourned at 7.31 p.m.

